

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)
[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

website- www.thlhmahavidyalay.ac.in



PO-Ganpur, Birbhum

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Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Documents: Policy document on the green campus/plastic free campus.



Sankarini
Teacher-in-charge
THLH Mahavidyalay
Madian, Mallarpur, Gonpur
Birbhum, Pin- 731216, W.B.

Policy Document
on
Green Campus



The Green Campus & Environmental **Policy**

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

Madian, Mallarpur, Birbhum, WB 731216



GREEN CAMPUS COMMITTEE

Turku Hansda Lapsa Hemram Mahavidyalaya

Estd. 2006 & Affiliated to the University of Burdwan

NAAC Accredited with B in 2016

Madian, Mallarpur, P.O-Gonpur, Dist-Birbhum, West Bengal India, PIN-731216

Email: greencampusthlm@gmail.com

Green Policy:

Scope of the Policy:

The Green Campus and Environment Policy will develop exciting new cocurricular and extracurricular practices that encourage students and staff to take the lead in creating positive change. These initiatives call for a thorough review of all infrastructural, administrative functions from the standpoints of energy efficiency, sustainability and the environment. The focus areas of this policy are:

A. Green Policy

1. Clean Campus Initiatives
2. Interdepartmental cleaning contest
3. Paperless Operating Procedure
4. Rainwater harvesting and water recharging
5. Clean Air Initiatives
6. Noise Pollution Minimization

Greening the campus is all about sweeping away wasteful inefficiencies and using conventional sources of energies for its daily power needs, correct disposal handling, purchase of environment friendly supplies and effective recycling program. Institute has to work out the time bound strategies to implement green campus initiatives.

Objectives of the Policy:

- To protect and conserve ecological systems and resources within the campus.
- To ensure judicious use of environmental resources to meet the needs and aspirations of the present and future generations.
- To integrate environmental concerns into policies, plans and programmes for social development and outreach activities.
- To work with all stakeholders and the local community to raise awareness and seek the adoption of environmental good practice and the reduction of any adverse effects on the environment.

To continuously improve our contribution to climate protection and adaptation to climate change and to the conservation of global resources.





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Clean Campus Initiatives:

THLH Mahavidyalaya had pledged to actively coordinate cleanliness activities in the college and beyond the campus in accordance with the vision of Swachh Bharat Abhiyan. It commits to continue with this Programme.

The broad vision is as follows:

1. Generating mass awareness on cleanliness and hygiene amongst students and staff members by holding regular cleanliness drives.
2. Activities under 'Swachh Bharat Abhiyan' will be a key component of all the community work being done by Eco-Club and Green volunteers of the college.
3. Staff Members will be encouraged to participate in the cleanliness drive in the college campus.
4. Administer of the pledge by students and staff members to maintain cleanliness of the college campus and its surrounding areas on an annual basis.
5. Conduct workshops on the 3Rs: Reduce, reusing and recycling of waste.

Inside the college campus there is a well-maintained **landscape garden** (about 642 square feet) comprising numerous small trees, shrubs and several ornamental and decorative plants.

College has also nurtured **Herbal/Medicinal Garden** with various regional as well as non-regional medicinal plants.

The college also maintains **Fruit Garden** without using any pesticides & chemical fertilizer but only with organic manure. Green Campus committee of the college separately maintained a fruit garden at one of the corners of the garden.

Interdepartmental cleaning contest:

An interdepartmental cleaning context is organised by the college on the day before Mahatma Gandhi's Birth Day and observed as "**The Gandhi Purnaha**". All members of the college including all the Teachers, Staffs and Students participate in the programme.

Paperless Operating Procedure:

Our institution is striving towards a paperless office, a work environment in which the use of paper is eliminated or greatly reduced. This is done by converting documents and other papers into digital form, a process known as digitization. We believe that "going paperless" can save money, boost productivity, save space, make documentation and information sharing easier, keep personal information more secure, and help the environment.





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Clean Air Initiatives

We encourage our students and staff to use public transportation. The entry of automobiles inside the campus is restricted to discourage the use of private vehicles. Our campus is also located in the rural part of Birbhum. For this reason, we feel responsible to maintain our green cover. The abundant natural landscape cleans the air on campus.

Noise Pollution Minimization:

1. Restricted entry of vehicles

- All the vehicles of college staff/ faculty members should be getting the emission certification before entering the vehicle in college campus.
- The college encourages the employees and students to frequently use public transport, bicycles, etc. to limit the emissions.

2. **Silence zones in the college:** Various display boards have been placed in the library and other places for awareness to maintain silence in the college.

3. **Noise control in the college:** The security guard of the college ensures smooth entry and exit of students without any noise.

4. **No pressure horns for vehicle:** Our staff members and students are asked to refrain from pressure horn.


Landscaping with trees and plants

1. As per the green practices in the campus TRCAC is moving in the direction of a Green Institution.
2. Medication plants and air purifier plants and trees have been planted to clean the atmosphere

Pedestrian-friendly pathways

1. TRCAC campus follows the Pedestrian-friendly pathways.
2. Pedestrian-friendly pathways are properly marked with a suitable logo/sign




Principal
THLH Mahavidyalay
Madian, Mallarpur, Gonpur
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Policy Document
on
Plastic Free Campus



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Single-Use Plastic-Free Campus Initiative:

Introduction:

In alignment with our institution's commitment to environmental sustainability as referred in sustainable development Goals 2030 and our responsibility toward reducing plastic pollution, we hereby establish the Single-Use Plastic-Free Campus Initiative. This policy outlines our dedicated efforts to eliminate the use of single use plastics within our campus premises, fostering a culture of responsible consumption and environmental stewardship.

Objectives:

Plastic Reduction: To progressively phase out the procurement, distribution, and use of single-use plastics across all campus activities.

Awareness and Education: To educate and raise awareness among the campus community about the detrimental effects of single-use plastics and promote sustainable alternatives.

Collaboration: To engage stakeholders including students, faculty, staff, vendors, and local authorities in collective action towards a single-use plastic-free campus.

Guiding Principles:

Minimize Consumption: Prioritize the reduction of single-use plastics through innovative practices, conscious procurement, and mindful consumption.

Promote Alternatives: Advocate for and adopt viable, eco-friendly alternatives such as reusable materials, biodegradable products, and sustainable packaging.

Participatory Approach: Involve all stakeholders in the planning, execution, and monitoring of single-use plastic reduction initiatives.

Continuous Improvement: Regularly assess progress, seek feedback, and adjust strategies to align with emerging best practices and technological advancements.

Implementation Strategies:

Complete Ban: Prohibit the use of single-use plastics including bags, straws, cups, bottles, cutlery, and food containers within campus premises.

Promotion of Reusables: Encourage the use of reusable items such as water bottles, cloth bags, containers, and utensils to replace disposable counterparts.

Awareness Campaigns: Conduct regular campaigns, workshops, and seminars to enhance awareness and understanding of the impact of single-use plastics.





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Vendor Engagement: Collaborate with vendors to ensure compliance, promote sustainable packaging, and encourage the availability of plastic-free alternatives.

Infrastructure Development: Install water stations, recycling points, and waste segregation bins to facilitate responsible waste management and reusable practices.

Student Involvement: Engage students through clubs, events, and competitions to promote a single-use plastic-free lifestyle and encourage innovative solutions.

Monitoring and Reporting: Establish a monitoring mechanism to track progress, gather data, and prepare regular reports to assess the initiative's impact.

Accountability:

Campus Administration: The administrative body will oversee policy implementation, allocate resources, and enforce compliance.

Sustainability Committee: A dedicated committee will coordinate the initiative, monitor progress, and propose strategies for improvement.

Faculty and Staff: All members of the academic and administrative staff are expected to actively participate, support, and advocate for the single-use plasticfree campus initiative.

By adopting the Single-Use Plastic-Free Campus Initiative, we reaffirm our commitment to environmental responsibility, sustainable practices, and the wellbeing of our planet. This policy stands as a testament to our collective determination to create a healthier and more sustainable campus community.



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**Policy Document
for
Energy Conservation**



ENERGY

CONSERVATION



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Energy Policy:

Energy management is the translation of conservation ideas into reality, by lending technically feasible solutions with economic and other organizational considerations within a specified time frame.

- To provide a "benchmark" for managing energy in the organization and also provide the basis for planning a more effective use of energy throughout the premises.
- To reduce the amount of energy input into the system without negatively affecting the output.
- To identify potential energy efficiency improvement measures and are applied independently.
- To minimize energy costs / waste without affecting production & quality.
- To minimize environmental effects.

The college is committed to use energy in an efficient way. Solar energy is used in the campus. Solar panels are installed to get solar light. LED bulbs are used in the classrooms and offices to ensure low consumption of energy.

Arrangement of cross ventilation:

All classrooms are well fitted with 02 large windows and thereby ensure cross-ventilation to make these rooms airy and sunny and resultants of which to minimization of electricity consumption.

Using LED lamps:

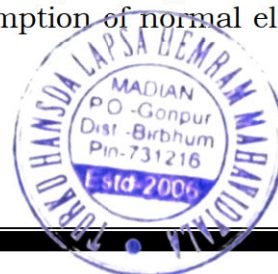
In compliance with the advice of the Green Campus Committee all the florescent bulbs and CFL bulbs have been replaced with LEDs since 2017-2023.

Use of energy efficient fans, air-conditioner, refrigerators etc.

In accordance with the resolution adopted in the Green Campus Committee all electrical appliances of the college are of energy efficiency.

Installation of solar panels:

The college has initiated to install Solar panel with the patronage of the Government on the rooftop of the main building to minimize consumption of normal electricity and less dependence on colloquial electric system.





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Short-circuit & Water linkage Management:

According to the suggestion of Green Campus Committee of the college, all electric and plumbing lines are regularly maintained and monitored to avoid any type of mishap caused by short circuit or like this. The Convener of the Green Campus Committee keeps vigils to avoid unnecessary use of electricity, water leakage and water dropping anywhere of the college campus.


Sensitization of the students and other stuff of the college:

Various sensitization programme on energy conservation, water conservation, environment pollution, solid hazards management, environmental degradation etc. are organized in collaboration with the Green Campus Committee and NSS Units of the college. Sometimes outside resource person are also invited for.

Awareness on misuse of electricity:

All stakeholders comprising students, NTS teachers etc. are made aware to advise them to switch-off of all electrical appliances when not in use. In this respect advice message stating on the board “**switch off fans and light when not in use**” are displayed in various corners of the campus. In almost all rooms there are **master switch connection point**.




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**Policy Document
for
Water Conservation**



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Water Conservation: Preamble

Water is so essential for life that it's simply impossible to imagine life without water. India has 16% of the world's population and only 4% of the world's water resources are available for use, and that too is depleting rapidly. The demand for water is expected to grow from 40 billion cubic meters (bcm) currently to around 220 bcm in 2025. The uneconomical and unethical use of water by human beings is the sole reason for the exploitation and deterioration of this valuable natural resource. Thus, both quality and quantity of water are at stake and must be taken care of. It's the moral duty and social responsibility of each individual and community to contribute to conserve water and rejuvenate the water resources.

In this direction, our institute has made efforts to ensure water conservation and water harvesting. The campaign has been channelized with the Motto "Be Water Smart, Every Drop Counts" following the 3R principle - Reduce, Reuse and Recharge.

The primary goal of THLHM water conservation policy is to provide safe and clean water in the whole campus area. The college is implementing water efficient practices. Student and staff engagement play a major role in our water sustainability strategies. Reducing water consumption and protecting water quality shall be the key objectives of sustainable policy of THLHM.

Applies to

Faculty, staff, students, and visitors.

Water Conservation Practices

- Maximize water use efficiency and minimize wastage of water.
- Promote investment in green infrastructure in all future development plans.
- Ensure awareness of the water conservation policy of the college among all the staff and students.
- Create awareness about the cost effectiveness of water conservation projects among students and local communities.
- Organize various outreach programs under the leadership of NSS.
- Inform, educate, and increase awareness regarding the importance of water to life and the need for conservation and efficient use of water.

Rainwater harvesting and Ground water recharging:

The college ensures rain-water conservation through rainwater harvesting. The rainwater from the roof top outlets is carried through the well-connected pipelines to the wells or is collected in "ANUTOYA" (large water body). Rainwater from the different college buildings is taken to the soak-pits for ground-water recharge. A proper care is also taken to keep the Rooftops cleaned so that unnecessary garbage does not mix with the rainwater leading towards the soak-pits. College maintains a Rainwater harvesting management with a proper concrete drain.





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**Policy Document
for
Disabled-friendly, barrier -
free environment**



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Disabled-friendly, barrier free environment:

Preamble

Right of Persons with Disabilities Act, 2016 prohibits discrimination against individuals with physical and mental disabilities. THLHM recognizes the importance of creating a climate of understanding and mutual respect to cater for the dignity and worth of each person, so that they contribute wholeheartedly to the development of Self, Institute, Society and Country at large. The Institute intends to advance a comprehensive and inclusive teaching and learning environment in which incapacitated students, or any employees, are not distraught or treated unfavorably. The Institutes' policy recognizes that persons with disabilities are valuable human resources for the Institution and seeks to create an environment that provides equal opportunities, protection of their fights and full participation in the academic environment.

Applies to

Faculty, staff, students, and visitors.

Objectives of the Policy

- To create regulatory mechanism for effective delivery of services to Disable Students and Staff of the College
- To create Inclusive Culture to avoid discrimination, exploitation and exclusion of Disabled Students and Staff from all spheres of work and education.
- To ensure full participation of persons with disabilities and to provide them with equal opportunities for development
- To facilitate the personal and professional growth of students with different abilities.
- To encourage them to participate in all the co-curricular and extra-curricular activities.
- To provide budget allocation to achieve the above objectives.





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The Focus of the Policy

- To build a barrier free environment for disabled and physically challenged persons in the form of Ramps with railing facility, provision of Lifts.
- To provide necessary signage including lights, display boards and signposts for the easy movement of the disabled persons.
- To adopt and implement the necessary facilities as per the guidelines of Govt. of India as on when required.
- Provision for enquiry and information: Human assistance, reader, scribe, softcopies of reading material, screen reading.



J. M. BAK
Principal
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**Policy Document
for
Waste Management**



Waste Management

“Without environmental sustainability, economic stability and social cohesion cannot be achieved.”



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Waste Management Policy:

THLH Mahavidyalaya strives to have a minimal impact on the environment and is dedicated to reduce and manage the waste generated by the college campus. The following specific procedures will be undertaken to ensure our Institution contribution in protecting the environment.

- The college pays dedicated focus to see that minimal waste is generated in the campus. Solid waste is segregated as bio-degradable and non-degradable and handed over to Panchayet.
- Segregation of waste into dry and wet waste from the separately allotted dustbins is done in strategic locations, thus maintaining the Campus clean.
- To increase the rate of recycling of all appropriate materials, based on life-cycle principles.
- To implement sustainable resource management practices, based on reduce, reuse and recycle principles.
- The college is committed to zero waste through the 5R's- Refuse, Reduce, Reuse, repurpose and recycle.

Paper waste management:

The college collects waste papers from all of the departments, classrooms, library, office etc. and finally sell the accumulated waste papers to the local vendors for its reuse and recycling.

Several initiatives are taken to minimize the usage of paper. Wherever possible automation and digitization are introduced which helped in minimization of usage of paper. Digital storage of documents is one such measure. Institutional data is mostly stored digitally.

Technology is used to a greater extent for communication among the staff and the students rather than paper communication. What's app - class wise groups, Department wise groups, Committee wise group facilitate E-communication and use of public address systems reduces usage of paper in notices and circulars.





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Solid Waste Management

With its aim to provide holistic education that also has a positive impact on the environment, the college will adopt practices that will mitigate the generation, and manage solid waste through the following methods:

- Systematically engage with the 3 Rs of environment friendliness (Reduce, Reuse and Recycle).
- Reduce solid waste by developing a technology-centric teaching and administrative model.
- Reduce requirement of printed books by updating the e-books and e-journals collection of the college library.
- Organizing workshops for students on solid waste management.

Hazardous liquid waste management:

College has built soak pits to push hazardous liquid waste into the soil. Also, there is isolated concrete and covered pocket to channelize chemical waste of Chemistry lab. through pipeline. It's ultimately treated with charcoal and lime to destroy its reactivity.

Liquid Waste Management

- Maintain leak proof water fixtures.
- Minimize the use of water by constructing more Indian style toilets instead of western style toilets.
- Continued employment of a caretaker to take immediate steps to stop any water leakage through taps, pipes, tanks, toilet flush etc.
- Reuse of wastewater generated by the Reverse Osmosis (RO) system in washrooms.

E-Waste Management

THLH Mahavidyalaya ensures that its usage of technology and generation of e-waste does not impact the environment. For this purpose, the college plans to strive towards:

- More provisions for the disposal of institutional e-waste.
- Awareness amongst students about reduction of e-waste and environment friendly disposal practices for e-waste.

The E-waste materials are centrally collected from all of the departments, Class rooms, and offices and kept all of these in the appropriate designated room to sell them to **BMS Computer Centre, Mallarpur, Birbhum**, a local agency, for its proper management in accordance with the agreement with them.



[Handwritten Signature]

Principal
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Madian, Mallarpur, Gonpur
Birbhum, W.B.

**Policy Document
for
No Smoking Campus Area**



NO
SMOKING



**SMOKERS WILL ALWAYS BE
ON THE LOSING END.**

If you're smoking, you are not gaining ground in the contest of life. You lose part of your pocket money on cigarettes, your good health, your looks and your non-smoking friends. So why are you still smoking?

No Smoking Policy

Turku Hansda Lapsa Hemram Mahavidyalay

Purpose :

This policy aims to promote a healthy and smoke-free environment within the college campus. It outlines rules, regulations, and penalties related to smoking and gutkha use.

Scope :

This policy applies to all students, faculty, staff, and visitors within the college premises.

Policy Details :

1. Prohibited Areas :

- Smoking and gutkha use are strictly prohibited in all indoor areas, including classrooms, libraries, laboratories, and common rooms.
- Outdoor designated smoking areas are available; however, gutkha use is not allowed anywhere on campus.

2. Penalties for Violations :

- *First Offense:* Verbal warning and education on the policy.
- *Second Offense:* Written warning and counselling.
- *Third Offense:* Fine Rs 100/-.

Subsequent Offenses: Disciplinary action, which may include suspension or expulsion.



3. Enforcement :

- College Green Campus Committee members will monitor compliance.
- Reporting violations is encouraged and can be done anonymously.

4. Education and Awareness :

- Regular awareness campaigns will educate the college community about the health risks associated with smoking and gutkha.
- Workshops and seminars will promote healthier alternatives.

Responsibility:

The college administration, faculty, and students share the responsibility of enforcing and adhering to this policy.



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Policy Document
for
Eco Club and Green Volunteers
Working and Activity Policy



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Ref.: GCC/2022/11/02

Date: 17/11/2022

Eco Club and Green Volunteers Working and Activity Policy

I. Purpose

The purpose of this policy is to outline the working procedures and activities of the Eco Club and Green Volunteers at THLH Mahavidyalaya. This policy aims to promote environmental sustainability and awareness within the campus community.

II. Scope

This policy applies to all members of the Eco Club and Green Volunteers, as well as any student, faculty, or staff participating in related activities.

III. Policy

A. Membership

1. The Eco Club is open to all students who have an interest in environmental issues (Max. intake 10).
2. Green Volunteers are selected based on their commitment to environmental initiatives and willingness to actively participate in club activities (Max intake 10).

B. Working Procedures

1. The Eco Club will meet bi-weekly to plan and discuss upcoming activities.
2. Green Volunteers are expected to contribute a minimum of 20 hours per month to club activities.
3. All activities must align with the college's sustainability goals and objectives.

C. Activities

1. Organize campus clean-up drives to maintain a litter-free environment.
2. Conduct workshops and seminars on environmental topics such as recycling, conservation, and climate change.
3. Collaborate with local organizations for tree plantation drives and other eco-friendly initiatives.
4. Promote the use of sustainable materials and practices within the campus.

D. Reporting

1. The Eco Club will maintain records of all activities and their outcomes.
2. An annual report summarizing the club's achievements and impact will be submitted to the college administration.

IV. Compliance

Members must adhere to all college policies and local, state, and federal environmental regulations. Non-compliance may result in disciplinary action.

V. Amendments

This policy may be amended as necessary to reflect changes in college objectives or environmental standards.



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***“If there is a future,
it will be green.”***